



Subject:	Requests for the use of Parks for 2023 events
Date:	Tuesday 13 th June 2023
Reporting Officer:	David Sales, Director of Neighbourhood Services
Contact Officer:	Cate Taggart, Neighbourhood Services Manager

Restricted Reports	
Is this report restricted?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, when will the report become unrestricted?	
After Committee Decision	<input type="checkbox"/>
After Council Decision	<input type="checkbox"/>
Some time in the future	<input type="checkbox"/>
Never	<input type="checkbox"/>

Call-in	
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

1.0	Purpose of Report or Summary of main Issues
1.1	Committee is asked to note that Council has received several requests from event organisers to host events across several city park locations in 2023 and these include: <ul style="list-style-type: none">• Live @ C.S. Lewis Square – C.S. Lewis Square• Space for Everyone – Cathedral Gardens
2.0	Recommendations
2.1	The Committee is asked to: <ul style="list-style-type: none">• Grant authority to each of the applicants for the proposed events on the dates noted and to delegate authority to the Director of Neighbourhood Services to ensure the following:<ul style="list-style-type: none">i. Where appropriate negotiate a fee which recognises the costs to Council, minimises negative impact on the immediate area and takes account of the

2.2	<p>potential wider benefit to the city economy, in conjunction with the Councils Commercial Manager;</p> <p>ii. Negotiate satisfactory terms and conditions of use via an appropriate legal agreement prepared by the City Solicitor, including managing final booking confirmation dates and flexibility around 'set up' & take down' periods, and booking amendments, subject to:</p> <ul style="list-style-type: none"> - The promoter resolving any operational issues to the Council's satisfaction. - The promoter meeting all the statutory requirements of the Planning and Building Control Service including the terms and conditions of the Park's Entertainment Licence. <p>Please note that the above recommendations are taken as a pre-policy position in advance of the Council agreeing a more structured framework and policy for 'Events', which is currently being taken forward in conjunction with the Councils Commercial team.</p>
3.0	Main report
3.1	<p><u>Key Issues</u></p> <p>If agreed, the event organiser or promoters will be required in advance of each event to submit an event management plan for approval by the Council and all relevant statutory bodies. This will include an assessment of how the event will impact upon the surrounding area and measures to mitigate these impacts.</p> <p><u>Live @ C.S. Lewis Square – C.S. Lewis Square</u></p> <p>3.2 Over the past number of years, the Council has established a successful partnership with Eastside Arts, the organisers of Live @ C.S. Lewis Square. This year the council have received a request from the organiser to hold the event at C.S. Lewis Square beginning on the 29th July until 30th July. The event is a live outdoor music event & family funday as part of their 2023 Eastside Arts Festival.</p> <p>3.3 The keys dates required are as follows:</p> <p>Saturday 29th July - Set up – 7am to 11am Saturday 29th July - Eastside Electronics music event – 7pm to 11pm Sunday 30th July – Fun day – 12pm to 4pm Monday 31st July, De-Rig – 9am - 12pm</p>

	<u>Space for everyone – Cathedral Gardens</u>
3.4	<p>The Council have received the following request for the use of Cathedral Gardens. The event aims to follow on from the launch activity at Spaceport Cornwall in January 2023. The UK Space Agency will use the launch from UK soil to inspire and engage young people, particularly those from under-represented groups about;</p> <p>a) the role of space in improving life on earth and</p> <p>b) the job opportunities within the UK space sector through a nationwide awareness and engagement programme.</p>
3.5	<p>The Key date for the events are as follows;</p> <p>Tuesday 18th July & Wednesday 19th July – Set up</p> <p>Thursday 20th July to Monday 24th July a series of events</p> <p>Wednesday 26th July – derig and site exit</p>
3.6	<p>The event organiser is looking to create brilliant and inspiring education outreach activities, delivering the UK-wide educational tour featuring the life-size, 72ft replica of Virgin Orbit’s Launcher One rocket to engage young people about career opportunities available within the space industry. They wish to use this opportunity to inspire the next generation of scientists, engineers and space entrepreneurs to develop the future space talent pipeline.</p>
	<u>Financial & Human Resource Implications</u>
3.7	<p>There are no financial implications associated with this request.</p>
	<u>Asset and Other Implications</u>
3.8	<p>Council officers will liaise with Event Organisers and promoters in relation to any potential environmental impact from events.</p>
	<u>Equality or Good Relations Implications/Rural Needs Assessment</u>
3.9	<p>There are no known implications.</p>
4.0	Appendices – Documents Attached
	None